Interagency COOP Workgroup
Tuesday, April 24, 2012
8:30 a.m. – 12:00 p.m.
Dept of Transportation, Capital Professional Center
719 Sleater-Kinney Rd SE, Lacey WA 98503
Upstairs Conference Room

8:30 – 8:45	**Introductions** – Attendance noted on the attendance sheet	All	See Attached Sign-in sheet

8:45 – 9:15	**Partners In Preparedness Conference**	**All who attended**	**Information Sharing**

- Those who attended PIEP gave an overview of the breakout sessions; specifically the following: Earthquake sessions where they talked about 'duck & cover' vs. 'triangle of life'; Active Shooter sessions, (WSP & L&I have active shooter training plans in place); Volcano ash impact to IT systems. The last item sparked discussion on system and data center consolidation plans. DIS has said that the OB2 data center is not being decommissioned and any data centers that are currently viable will remain operational until they are no longer viable. The WSP is moving to the Wheeler Building.

9:15 – 10:15	**IPMA Forum** • Conflicts with regular meeting – do we reschedule? • No Panel • Who's Going/Session Recommendations	**All**	**Information Sharing**

- The group decided to cancel the May meeting. There will be about 50% more vendors at this year's Forum. Check the online agenda for session information.

10:15 – 11:45	**Agency Roundtable** • Activities • Special Events • Lessons Learned	**All**	**Information Sharing**

- L&I – Steve Eastman reported that their IRT process is maturing and seems to be ensuring quicker communications and response.
- DOH – Tom reported that they are working on system recovery plans. The WIC system plan is done and tested. EBRP doubled their maintenance charges for the system so DOH will be decommissioning the system soon. He is spending a lot of time on security issues lately.
- WSIPC – Jeff reported that they are moving a site from Vancouver to Everett. They have testing planned for fall.
- CTS – Jason reported that the draft of the COOP is almost done and he will present it next week. They are working on improving their incident response process. They are tripling the bandwidth on the DR connection and turning it up to a 24/7 circuit instead of only during exercise periods. They are also looking to virtualize the tape library.
- WSP – Suzanne reported that they are researching a *potential* move to the new CTS Data Center and it's possible that only some "essential services" will be set up for "failover" or DR. They own their servers and other equipment due to security reasons. The COOP is getting better recognition. They will possibly use CyberStorm w/COOP. Interested in on-line backup services.

- OFM – Nadia reported that they are still working on OCIO, DOP etc. ESF's and policy updates. They need to add communication with the Governor section to the COOP
- DES – Doug reported that they are still re-organizing. They are starting the COOP process with training, identifying systems and functions that are essential. DES is tapeless. He is part of the group working with EMD to update ESF 2. DES is connecting with other state agencies with ESF responsibilities to make ESF 2 is supportive as possible.
- L&I – Chuck reported that L&I is sponsoring an Emergency Preparedness Fair, let him know if you would like to be included. They continue to work on all BC plans and have been given a deadline of September for all key areas to have tabletops and their BIA's completed.

11:45 – 12:00	Wrap-Up & Next Steps	Chuck Hennigan, L&I	Discussion & Decisions

Scheduled Meetings
4th Tuesday each month 8:30 a.m. 12:00 p.m., Capital Professional Center
See attached Tentative Schedule

ATTENDENCE

Last Name	First Name	Org	Area	Mailstop	Phone	Attended
Bates	Charles	AOC	COOP	41170	360-705-5305	
Beers	Jason	CTS	IT		360-407-8868	
Bippert	Bob	DES	EM/COOP	40104	360-407-9210	
Butcher	Aaron	OFM	EM/COOP	43113	360-902-0406	
Campbell	Corina	COM	EM/COOP	42525	360-725-4138	
Clark	Brett	ESD	IT	46000	360-407-4758	
Colvin	Patrick	ATG	FM	40100	360-664-0092	
Craig	Mary	DSB	IT		360-725-3839	
Cureton	Ken	DOT	COOP	47301	360-705-7785	
Dean	Ken	DSHS	IT		360-902-0227	
Duffield	Gary	DIS	IT	42452	360-902-3464	
Dunbar	Kelly	LNI	IT	44770	360-902-4450	
Eastman	Steven	LNI	IT	44770	360-902-6391	X
Feek	Cami	ATG	FM	40122	360-586-4079	
Grover	Kevin	HCA	IT		360-725-9598	
Hazzard	Jim	COM	FM	42525	360-725-2672	
Hennigan	Charles	LNI	EM	44860	360-902-5729	X
Hofe	Jocelyn	DOL	EM		360-902-9237	
Hundsnurcher	Ed	HCA	EM/COOP	45501	360-725-1951	
Johnson	Nikki	HCA	COOP	42692	360-923-2805	
Maciejewski	Gary	ECY	IT	47600	360-407-6670	
McLaughlin	Melvin	DES		45311	360-664-6318	
Meuse	Sabine	DOH	EM	47816	360-236-4069	X
Moody	Dwight	AGR	IT	42560	360-902-1947	
Nott	Suzanne	WSP	IT	42646	360-705-5180	X
Sarno	Nadia	OFM		43113	360-902-0618	X
Schiller	Cliff	LNI	IT	44770	360-902-5203	
Schmidt	Steve	LNI	IT	44770	360-902-5873	
Schmit	Joe	DOT	EM	47358	360-705-7838	
Sciaccotta	Thomas	DOH	IT	47904	360-236-4490	X
Selix	Doug	DES	IT	43113	360-407-8081	X
Shoemaker	Jackie	HCA		45512	360-725-1818	
Simons	Jeff	WSIPC	IT	-----	425-349-6509	X
Smith	Thelma	DOT	IT	47430	360-705-7728	
Sweet	Judy	OCIO	IT		360-915-8811	
Trask	Tony	DOT	FM	47303	360-705-7891	
Trout	Dennis	MIL	IT	TA:20	253-512-7391	
Ufford	John	EMD	EM	TA-20	253-512-7052	
Whaley	Julie	DOT	EM	47358	360-705-7814	
Williamson	Zodie	HCA			360-725-1667	
Wilson	Steve	ESD	IT	4600	360-438-4782	
Winslow	Christine	AOC	IT	41170	360-705-5249	
York	Jason	DSHS	EM	45848	360-902-8351	

COOP=Continuity of Operations, EM=Emergency Management, FM=Facilities Management,
IT=Information Technology